

Babylon Union Free School District

Linda J. Rozzi
Superintendent of Schools

Administration Office
50 Railroad Avenue, Babylon, New York 11702
Phone (631) 893-7925
Fax (631) 893-7935
www.babylonufsd.com



BABYLON UNION FREE SCHOOL DISTRICT PARENT PORTAL GRADE BOOK FOR GRADES 7-12

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Dear Parents:

For several years our district has utilized the eSchool Parent Portal to record student attendance, student schedules, assessment results and other important information. The system also includes a means in which a parent can view the student's graded tests, assignments and homework for each course as they are published to the online portal by the teacher. This feature is called the **eSchool Grade Book** and is a feature for parents of students in grades 7-12.

Parents will be able to view their child's earned grades, by class, as teachers post them online beginning immediately each September.

There are several important points parents must keep in mind when looking at student grade information.

- ✓ First and foremost, initial contact with teachers should always come first from the student when discussing questions and concerns. This promotes both independence and self-advocacy as students are the ones ultimately responsible for their own grades.
- ✓ Secondly, parents should be aware that teachers have professional flexibility in assigning, grading, and posting grades. Based upon the complexity of assignments by each individual teacher, the timeline for posting grades always varies from teacher to teacher. It is, however, professionally expected that each teacher posts grades within a reasonable timeframe to promote ongoing and positive conversation at home regarding achievement in school.
- ✓ Although the Grade Book is "live" immediately, it may take a couple of weeks until you begin to see 1st marking period grades posted by teachers.
- ✓ Please remember that the grades you see posted on the portal might not include all tests, assignments or homework that may have been completed by your child. As teachers complete the grading process, they update their electronic grade books.
- ✓ Please also remember that the Grade Book reflects an academic snapshot each time you log into the system. Averages will fluctuate throughout the entire marking period as earned grades are posted to the portal.

- ✓ Since the Grade Book feature provides a constant and more detailed “progress report” for parents and students to access 24-7, the “old fashioned”, five-week progress report at the 7-12 level becomes obsolete. It is our hope that all parents and students get into the habit of checking the Grade Book portal weekly or every other week to stay on top of class progress.
- ✓ The District will continue to send out an alert at the five-week mark in the middle of each marking period, suggesting it is a good time to log into the Grade Book and check on student progress. Again, it is our hope that parents log in often, well-before the first five weeks of a marking period.
- ✓ Report card distribution will remain the same, as parents will be able to review report cards on the portal at the conclusion of each marking period.
- ✓ All teachers are required to use the eSchool Grade Book feature as their official grade book of the District for grade reporting purposes.

We have attached a Grade Book Guide showing tutorial screenshots that came with this email notification, in addition to other tutorial guides if you need extra eSchool support. For any parent that does not have a parent portal account or who has forgotten a username or password, please contact the district technology department at 631-893-7983 for assistance.

We thank you for your continued cooperation.

We look forward to enhancing school-to-home communication with this tool and hope that it will encourage ongoing and positive conversations at home regarding achievement at school.

Very truly yours,

Mrs. Linda J. Rozzi

Superintendent of Schools